

RENTAL TERMS

I, the undersigned, in applying for the rental of the premises located at Parks Edge Property Owners' Association Friendship Hall, do hereby agree and subscribe to the following conditions:

- 1) This hall rental agreement is for the rental of the Friendship Hall in Parks Edge Recreation Center located at 3201 SW Landale Blvd., Port St. Lucie, FL 34953. Rentals are accepted for one time special events only and are not available for the operations of a business. The Board of Directors reserves the right to refuse a request for rental based upon the usage of the rental property.
- 2) Fees quoted include the use of the hall, restrooms and kitchen facilities only. Kitchen use is reserved for warming up service only. **NO COOKING.** Rental also includes tables, chairs as needed and available for the event, also the use of the sound system in the hall. **Only the on sight supervisor may adjust the sound system and air conditioning.** Rental does not include Parks Edge tablecloths, coffee pots, consumable goods, utensils.
- 3) Decorations are permitted, provided no nails are driven into the walls or ceilings, no glue is permitted in putting up decorations and nothing may be attached or tied around ceiling fans and disco ball light. **NO CONFETTI, NO GLITTER, NO DUCT TAPE** may be used. Scotch tape and push pins (thumb tacks) are the only form of attaching decorations to the walls. No other decorations are permitted that can result in property damage.
- 4) Lessee agrees to take care of all furnishings and equipment, leaving them clean and undamaged. Any breakage or destruction of property will be assessed at its current replacement value, plus installation costs if applicable.
- 5) **For parties over 80 people, two Hall Supervisors are required.** Hall Supervisor is **NOT** responsible for any cleaning before, during or after the event. Upon termination of rental hours, lessee will ensure that conditions listed on the lessee's checklist have been met to the satisfaction of the hall supervisor. Any deficiencies will be noted and result in the forfeiture of the security deposit. **NOTE: Rental time begins with the decorating and ends when the cleaning is complete.**
- 6) Per St. Lucie County Fire Marshall, the maximum occupancy for the Friendship Hall is 153 people. Lessee agrees not to exceed this occupancy limit. **Supervisor has the right to refuse entrance to guests after maximum guest capacity has been reached.**
- 6) The pool and pool area are **OFF LIMITS TO ALL EVENT ATTENDEES.**
- 7) A refundable security deposit of \$_____ shall be payable to Parks Edge POA to secure room. Cancellations must be given 30 prior to event to receive deposit back. Under 30 days' notice, lessee will forfeit their security deposit. Any breach in this contract, will also result in the forfeiture of the security deposit.
- 8) Rental Fees (Hall & Supervisor) totaling \$_____ shall be paid in full at least 2 weeks prior to event.

Signature of Lessee' indicates the understanding of and agrees to comply with the above rental terms without exception.

Lessee's Signature

Print Name

Date

Parks Edge Representative Signature

Board Approval

Date